

Travel Approval Form

Department: Sheriff's Office

Event Name: Advanced Hostage/Crisis Negotiations

Location: McKinney Police Dept

Event Dates: 10/21/24 - 10/23/24

Purpose: Required Continuing Education/Certification
 Job Training
 Other: _____

Name of Attendees:

Aaron Pitts _____

Jocelyn Trejo _____

Court Decision: <small>This section to be completed by County Judge's Office</small>

August 26, 2024

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:



Johnson County Sheriff's Office
Training Request

Name: Aaron Pitts
Rank: Corporal Date: 7/30/24
Course Name: Advanced Hostage/Crisis Negotiations
Course Date: 10/21/24 - 10/23/24

Course Tuition: \$330 Hotel Cost: \$0
Per Diem: \$0 Total Cost: \$330

Is Course TCOLE Accredited? N
Will training be reported by Host? N

This Training / Seminar is necessary for the following reasons:
 Required continuing education Job training
 Improve work performance Required certification

Host Agency: McKinny Police Department
Host Address: 2200 Taylor Burk Dr
Host City: McKinny
Host State: TX
Host Zip Code: 75071
Host Phone: (972) 547-2700

Hotel: N/A Hotel Check In Date: _____
Hotel Address: _____ Hotel Check Out Date: _____
Hotel City: _____
Hotel State: _____
Hotel Zip Code: _____
Hotel Phone: _____

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD Budget Available: Y N
CC Agenda Submitted: Y N N/A

Sergeant: *[Signature]* #1136 Approved _____
Disapproved Initials _____ Date _____

Justification (Required): Part of his Cert Negotiations as Being Part the Negotiations Team. Its an important step in his Training.

Lieutenant: *[Signature]* Approved _____
Disapproved Initials *KG* Date 8-19-24

Comments: _____

Captain: *SA* Approved _____
Disapproved Initials *BA* Date 8/19/24

Comments: _____

Chief: *[Signature]* Approved _____
Disapproved Initials *JS* Date 8-19-24

Comments: _____

Training Name: Specialty

Course Name: Advanced Hostage/Crisis Negotiations - 3 day - Dr. Andy Young

Dates: 10/21/2024 - 10/23/2024

Venue: McKinney Police Department
McKinney, TX 75071

Price: \$300

Instructors: Andrew Young

Course Description:
COURSE DESCRIPTION:

This course is for hostage (crisis) negotiators who have completed a basic, 40-hour hostage negotiation certification course. This advanced course will review the basics covered in the certification course and then build on them by reviewing the topics of influence, persuasion, negotiating with different personalities, and negotiating with different psychiatric conditions.

Upon completion of this course, attendees should:

- Know the principles of influence and persuasion and be able to apply them in a negotiations setting.
- Understand different personality types and be able to adjust negotiation styles based on personality.
- Know the different psychiatric conditions negotiators often interact with and apply the different negotiation strategies for each psychiatric condition

If there are any questions regarding this class, please either reach out to Dr. Andy Young, or myself at Chris.Kennedy@tppo.org

Training Description:

TTPOA believes in bringing in some of the best instructors in the country to share their knowledge and experience. If you have requests for a specific instructor or course, contact your Regional Director.

Johnson County Sheriff's Office
Training Request

Name: Jocelyn Trejo
Rank: Deputy Date: 08/3/2024
Course Name: Advanced Hostage/ Crisis Negotiations
Course Date: 10-21-2024/10-23/2024

Course Tuition: \$330 Hotel Cost: _____

Per Diem: \$111 Total Cost: \$441

Is Course TCOLE Accredited? N
Will training be reported by Host? N

This Training / Seminar is necessary for the following reasons:

Required continuing education Job training
 Improve work performance _____ Required certification

Host Agency: McKinney Police Department
Host Address: 2200 Taylor Burk Dr
Host City: McKinney
Host State: TX
Host Zip Code: 75071
Host Phone: (972)547-2700

Hotel: _____
Hotel Address: _____
Hotel City: _____
Hotel State: _____
Hotel Zip Code: _____
Hotel Phone: _____

Hotel Check In Date: _____

Hotel Check Out Date: _____

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD Budget Available: Y N
CC Agenda Submitted: Y N N/A

Sergeant: Sgt. D. [Signature] #1134 Approved _____
Disapproved Initials _____ Date _____

Justification (Required): Deputy Trejo is part of Negotiations Team and has been involved several Negotiations while on duty. The class is 300 since it is a TTPDA They have to be Member for the price

Lieutenant: Kevin George Approved _____
Disapproved Initials KG Date 8/5/24

Comments: No Hotel, can drive it.

Captain: [Signature] Approved _____
Disapproved Initials BA Date 08/19/24

Comments: _____

Chief: [Signature] Approved _____
Disapproved Initials [Signature] Date 8-18-24

Comments: _____

Invoice 30002875

Texas Tactical Police Officers Association
PO Box 304, Burnet, TX 78611



Bill To

Jocelyn Trejo
Johnson County Sheriff's Office
LT. Keven George
kgeorge@johnsoncountytexas.org

Invoice Date

08/03/2024

Due Date

09/02/2024

Terms

Due on receipt

Qty	Description	Price	Total
1	Advanced Hostage/Crisis Negotiations - 3 day - Dr. Andy Young - Jocelyn Trejo	\$300.00	\$300.00
1	Membership - Jocelyn Trejo	\$30.00	\$30.00
Subtotal			\$330.00
Total			\$330.00

Remit Payment To

TTPOA
ATTN: Invoice 30002875
PO Box 304
Burnet, TX 78611